



Ministry of Education  
Government of India



राष्ट्रीय परीक्षा एजेंसी  
National Testing Agency  
Excellence in Assessment

**Information Bulletin for the LDCE / LDE for promotion to the post of  
Principal, Vice Principal and Post Graduate Teachers  
in  
Navodaya Vidyalaya Samiti  
Ministry of Education,  
Govt. of India**

**Conducted by:**

**NATIONAL TESTING AGENCY (NTA)**

**An Autonomous Organization under the Department of Higher Education, Ministry of Education, GOI  
First Floor, NSIC MDBP Building, NSIC Okhla, New Delhi-110 020**

## Important Dates:

<b>Online Submission of Application Form through Website</b> <a href="https://exams.nta.ac.in/NVS-LDCE/">https://exams.nta.ac.in/NVS-LDCE/</a>	<b>27.05.2024 to 10.06.2024</b> (upto 11:50 PM)
<b>Downloading of Admit Cards from NTA website</b>	<b>Will be announced later on website</b>
<b>Date of Examination</b>	<b>Will be announced later on website</b>
<b>Website(s)</b>	<a href="https://exams.nta.ac.in/NVS-LDCE/">https://exams.nta.ac.in/NVS-LDCE/</a>

The cut-off date for eligibility criteria for aforementioned posts of Principal, Vice Principal & Post Graduate Teachers will be the closing date of submission of online applications **i.e. 10.06.2024.**

### 1. INTRODUCTION:

The Navodaya Vidyalaya Samiti (NVS), an autonomous Organization under the MoE vide its Notification dated 15 March, 2024 proposes to conduct Limited Departmental Competitive Examination (LDCE) for promotion to the posts of Principal and Vice Principal and Limited Departmental Examination (LDE) for promotion to the posts of Post Graduate Teachers in Navodaya Vidyalaya Samiti, Ministry of Education, Govt. of India. In this regard, the Samiti had already uploaded the Detailed Notification on its official Website, [www.navodaya.gov.in](http://www.navodaya.gov.in). Accordingly, the NVS has decided to open the Portal for inviting online applications from the interested and eligible candidates.

- Candidate can apply for the above posts through “Online” mode only.
- The Application Form in any other mode shall not be accepted.
- **ONLY ONE APPLICATION** is to be submitted by a candidate for the post.
- In case more than one Application i.e. multiple Application Forms are submitted by a single and the same candidate, then the last application form submitted by such candidate shall only be taken into account.

### 2. REGISTRATION AND APPLICATION PROCESS:

2.1 Candidates have to apply “ONLINE” only for the LDCE/LDE for Principal/Vice Principal/PGT Posts by accessing the website: <https://exams.nta.ac.in/NVS-LDCE/>. The Applications other than online mode will not be accepted in any case. Only one application is to be submitted by a candidate.

2.2 **It is suggested that the candidate should keep the following ready before filling of the Online Application Form:**

- A computer/Laptop with proper internet connectivity,
- The particulars of a valid Government ID proof,
- The Date of Birth (as mentioned in Class X Board Certificate),
- Govt. Identity Details like Aadhar Number (last 4 digits)/ Election Card (EPIC No.) / Passport number Bank Account Number /PAN Number/ Other valid Govt. IDs.
- Actual category viz. General (UR) / OBC / SC / ST/EWS as the case may be, correctly mentioned in the relevant column,
- Scanned clear passport photograph in JPG format (size between 10 kb–200 kb) either in colour or black and white with 80% face (without mask) clearly showing complete face from chin to head having straight eye contact with the camera with both ears visible in appropriate contrast on light shade plain background without any kind of sunglasses/spectacles.
- Scanned clear signature in JPG/JPEG format (size between 4kb–30kb),
- A valid e-mail ID as important communications will be made in this e-mail ID,
- A valid mobile number as important information via SMS will be sent to this number
  - Advertisement may be downloaded and read carefully by the candidate that to be sure about his/her eligibility and to acquaint with requirements for submission of Online Application Form.
  - Whether they fulfill the eligibility conditions for the Examinations as prescribed.
  - In order to avoid correction in the particulars at a later stage, the candidate should **exercise utmost caution while filling up the details in the Application Form.**

### 2.3 Following Steps may be followed to apply online:

**Step-1:** Register for Online Registration using your own Email ID and Mobile No. and note down system generated Registration Number.

**Step-2:** Complete the Online Application Form and note down the system generated Registration Number.

Upload legible scanned images of:

- (i) a recent photograph (in jpg/ jpeg file, size 10Kb–200Kb);
- (ii) candidate's signature (file size: 4kb-30kb);
- (iii) PwD Certificate, if applicable (file size: 50 kb to 300 kb);

Both the Steps can be done together or at separate timings and Final Submit the application form.

2.4 After the Final Submission of Online Application Form (i.e. Final Submit the application form of Step-2), Confirmation Page of the Application Form, should be downloaded and a printout of the same may be retained for future reference. The Confirmation Page of the online Application Form could be generated only Final submission of the online application form by the Candidate.

#### Note:

- i. The final submission of Online Application Form will remain incomplete if Step – 2 i.e. Final Submission of online application form, such Application Forms will stand rejected and no correspondence on this account will be entertained.
- ii. The entire application process is online, including uploading of scanned images and Printing of Confirmation page. Therefore, candidates are not required to send/submit any document(s) including Confirmation page to NTA through Post/Fax/By Hand/E-mail.
- iii. Candidates are advised to keep visiting the official websites i.e. <https://exams.nta.ac.in/NVS-LDCE/> regularly for latest updates and to check their e-mails.
- iv. All the candidates who have submitted the online Application till last date will be provisionally allowed to appear for the examination and their admit cards will be uploaded on the website.
- v. NTA neither verifies the information filled by the candidates in the Application Form nor verifies any certificate of Category/Educational Qualification for deciding the eligibility of candidates.
- vi. The certificates of educational qualification and category (if applied under reserved category) will be verified by the competent authority at the time of joining the services. The candidates are, therefore, advised to ensure their eligibility and the category (if applying under reserved category).
- vii. Either NTA or NVS will, in no way, be responsible for any wrong/ incorrect information furnished by the candidate(s) in his/her Online Application Form. The letter/ e-mails/ WhatsApp Message/ Public Grievance in this regard will not be entertained by the NTA or the NVS.

2.5 **The Candidates are not required to send/submit the confirmation page of Online Application Form to the NTA. However, she/he is advised to retain the following documents with them as reference for future correspondence:**

- At least four print outs of the Confirmation Page of Online Application Form.
- Photographs (same as uploaded on the Online Application Form)–6 to 8 passport size photographs need to be kept aside.
- The name on the photo identification card must match with the name as shown in the Admit Card. If the name has been changed due to events such as marriage or etc., candidate must show the relevant document at the time of examination. Marriage Certificate / Divorce / Decree / Legal Name Change Document must be produced in original compulsorily.

- 2.6 NTA does not edit/modify/alter any information entered by the candidate under any circumstances. Any request for change in information will not be entertained. Therefore, candidates are advised to exercise utmost caution for filling up correct details in the Application Form. Request for corrections made by any candidates through Post/Fax/WhatsApp/Email/by hand will not be entertained by NTA/NVS.
- 2.7 NTA disclaims any liability that may arise to a candidate(s) due to incorrect information provided by him/her in his/her online Application Form.
- 2.8 The entire application process for the aforementioned post is online including uploading of scanned images and printing of confirmation page, admit card etc.
- 2.9 Usage of Data and Information: NTA/NVS can use the data provided by the End Users (test taker in this case) for internal purpose(s) including training, research and development, analysis and other permissible purpose(s). However, this information is not for use by any third party or private agency for any other use.

### **3. GENERAL INSTRUCTIONS:**

- 3.1 The NTA/NVS reserves right to alter the number of vacancies; modify Examination process and fix the minimum cut off marks without assigning any reason thereof. Vacancies calculated and indicated in advertisement are subject to change. All instructions are to be complied with strictly by the candidates.
- 3.2 Candidates should have their own Mobile Number and valid & active e-mail ID as NTA/NVS shall send all recruitment related communications only through SMS and e-mail. Candidates are advised to keep their personal email ID and mobile number active as all correspondence pertaining to examination will be communicated on email address and mobile number provided at the time of filling online application. Any request for change of mobile number and e-mail address will not be entertained at any stage.
- 3.3 The decision of NVS shall be final in all matters relating to Eligibility, Acceptance or Rejection of the applications/ candidature of any applicant, Penalty for false information, Mode of Examination process, Allotment of Examination Centers, Selection & Appointment to the post and etc.
- 3.4 Candidates are advised to go through the NTA website <https://exams.nta.ac.in/NVS-LDCE/> regularly for latest updated information and other references.
- 3.5 Candidate must carefully read the Instructions for filling Application Form online given in the Detailed Advertisement available on NTA and NVS official websites. Candidates not complying with the Instructions shall be summarily disqualified.
- 3.6 Information such as his/her Name, Contact details/Address, Email ID, Category, PwBD Status, Educational Qualification details, Date of Birth, etc. provided by the candidate in the Online Application Form shall be treated as FINAL. The Candidates shall fill their complete postal address with PIN Code for further correspondence.
- 3.7 Any request for change in such particulars after the closure of correction period shall not be considered either by NTA or by the NVS.
- 3.8 Center/City allocation will depend upon technical and logistical feasibility. Candidates may have to travel to other Cities/States.
- 3.9 The examination is conducted on All India basis. The shortlisted candidate can be posted anywhere in India as per the policy of NVS.

### 3.10 Examination Centers

- i. A candidate needs to give her/his preferences for examination centres (if applied for Vice Principal/PGT), however centres shall be allocated taking into account logistical considerations. Centre (s) for LDCE for the post of Principal will be at Delhi NCR only
  - ii. The information about the examination centers will be given in the respective admit cards.
  - iii. No request for change of centre/venue/date/session for Examination shall be entertained.
  - iv. NTA/NVS, however, reserves the right to cancel any of the Examination Centers and/ or add some other Centers, at its discretion, depending upon the response, administrative feasibility, etc.
  - v. NTA/NVS also reserves the right to allot the candidate to any centre even other than the preferences given by her/him.
  - vi. Candidate will appear for the examination at an Examination Centre at her / his own risks and expenses and NTA/NVS will not be responsible for any injury or losses etc. of any nature.
  - vii. No TA/DA will be paid to any candidate including SC/ST candidates for appearing in the examinations.
- 3.11 In case it is found at any time in future that the Candidate has used / uploaded the photograph and signature of someone else in her/his Application Form /Admit Card or she/he has tampered her/his Admit Card /result, these acts of the candidate shall be treated as Unfair Means (UFM).
- 3.12 In case, it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/or that she/he has suppressed/twisted or truncated any material facts or any other grounds which the NTA/NVS consider to be sufficient clause, her/his candidature shall stand cancelled without giving any reasons and notice to the candidate concerned. If any of these shortcomings is detected even after appointment, their services may be liable to be terminated and she/he may be liable for criminal proceedings.
- 3.13 A compensatory time of twenty minutes per hour or otherwise advised shall be permitted for the candidates with loco motor disability and cerebral palsy where dominant (writing) extremity is affected to the extent of slowing the performance of function (minimum of 40% impairment). Visually Disabled candidates (who suffer from not less than 40% of disability) may opt to view the contents of the test in magnified font and all such candidates will be eligible for compensatory time of 20 minutes for every hour or otherwise decided of examination. Candidates who are eligible to use scribe or are eligible to have compensatory time will also be eligible for compensatory time including those who are allowed use of scribe but do not avail the facility. Compensatory time would also be allowed to the persons having less than 40% disability and having difficulty in writing as per definition of 2(s) of the RPwD Act, 2016 but not covered under definition of Section 2(r) of the Act.
- 3.14 Online Application Form cannot be withdrawn, once it is submitted successfully. The Confirmation Page is not required to be sent. However, candidates must keep print out of Confirmation Page, On- line Application Form, E-Admit Card and at least 08 (Eight) colored passport size photograph identical with the photograph uploaded in Online Application Form.
- 3.15 No hard copies of certificates/mark sheets are required to be submitted along with 'On-line Application Form'. Candidates shall have to produce all required documents pertaining to eligibility for verification as and when asked for by NVS, failing which she/he shall be disqualified.
- 3.16 Application Form of candidates who do not fulfill the eligibility criteria shall be rejected.

- 3.17 Selection of a candidate in the Examination is provisional, subject to being found otherwise eligible for selection. Candidates are required to keep with them at least one identity proof (Photo-Identity Card viz Adhaar Card /print out of E-Aadhar card, Voter I.D. Card, Permanent Driving License, Passport, PAN Card, Bank's Passbook copy with photograph thereon) along with the admit card issued to the candidate and shall produce the same on demand at the time of examination at the center.
- 3.18 In case a candidate is found providing incorrect information or the identity is proved to be false at any time in the future, the candidate may face penal action as per the law applicable.
- 3.19 No recommendation for selection either written or oral, other than those for whom required as per Rules applicable will be taken into consideration. Any attempt on the part of a candidate to enlist support directly or indirectly for his candidature by other means shall disqualify him for appointment.
- 3.20 The candidates are required to fill in the Online Application Form with correct and complete information carefully. If any incomplete or false information is given, then the candidate will be solely responsible for the same and on the basis of false and incomplete information, the Application Form shall be rejected at any stage of the selection without giving any reasons/notice. On furnishing any false certificates or indicating wrong category/sub-category regarding caste in the application form or in case of any other default, NTA/NVS may reject the candidature at any stage of the selection and may take all necessary action.
- 3.21 Information uploaded on the website shall not be provided to the candidate or any other person under R.T.I. Act, 2005. The information uploaded on the website shall remain for a specific period only. Therefore, the candidates are advised to download the uploaded information and keep up with them for future. In due course of recruitment examination or in midway of process, neither any application under Right To Information Act, 2005 shall be entertained nor information shall be provided. Factual Information under R.T.I., Act shall be provided only after declaration of final result. Inferential questions or Speculative questions shall not be answered in RTI.
- 3.22 It is to be noted that if a candidate has been allowed to appear in the examination, it does not imply that the candidate's eligibility has been verified. It does not vest any right with a candidate for appointment. The eligibility is subject to final verification by the Competent Authority. The candidate shall satisfy her/his eligibility before applying and shall be personally responsible in case she/he is not eligible to apply as per the given eligibility criteria on the last date for submission of Application Form.
- 3.23 Furnishing of false, wrong or inaccurate information may lead to cancellation of the candidature of the Applicant and/or her/his Result, forfeiture of the certificate and even prosecution in appropriate cases.
- 3.24 Mobile Phones, Pagers, Bluetooth devices or any other communication device is not allowed inside the premises where the examination is being conducted. Any infringement of these instructions may entail suitable actions/restrictions as NTA/NVS may deem fit and proper including ban from future examinations.
- 3.25 Canvassing in any form and use of unfair means (U.F.M.) during the examinations shall disqualify the candidature of the applicant.
- 3.26** Selection of the candidates shall be purely on the merit basis in a transparent way. Hence, the Candidate has to be careful of touts and job racketeers, who promise to get them selected unlawfully on illegal considerations/means. NTA/NVS **has not appointed any agent(s) or coaching advertisement for action on its behalf.** Candidates are warned against any such claims being made by persons/agencies. Candidates are selected purely as per merit. Beware of unscrupulous elements and do not fall in their trap. Candidates attempting to influence NVS directly or indirectly shall be disqualified and legal action can be initiated against them. **Candidates are advised to visit only the official website of NTA/NVS and beware of FAKE websites put up by unscrupulous elements/touts.**

- 3.27 Candidate must disclose the details in the Online Application Form, if any criminal proceeding has been initiated against him/her or First Information Report (FIR) is lodged against him/her. Concealment of any fact(s) may disqualify and entail cancellation of her/his candidature.
- 3.28 The Result of the Candidates who indulge in Unfair Means (UFM) Practices shall not be declared (and may be cancelled) and action/criminal proceedings as deemed fit may also be initiated.
- 3.29 (i) The NTA/NVS reserves right to alter the number of vacancies modify/rectify examination process and fixing the minimum cut off marks at any stage of the examination process without assigning any reason thereof.
- (ii) The decision of NTA/NVS shall be final in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of examination process, allotment of examination centers, selection and appointment on the posts etc.
- (iii) The NTA/NVS will not be responsible for any inadvertent error and reserves the right to correct such errors that might have inadvertently crept in. However, it does not owe any responsibility for error committed by the candidate.
- (iv) **NTA/NVS reserves the right to conduct additional examination (as applicable) at any stage without assigning any reason;** and NVS also reserve the right to cancel any part or whole of the recruitment process at any stage for any or all of the categories notified in this notice without assigning any reason thereof.
- (v) Selected candidates have to execute Security and/or Indemnity Bond wherever necessary at the time of joining in NVS as and when required.
- (vi) NTA/NVS reserves the right to incorporate any subsequent changes/modifications/additions in the terms & conditions of recruitment under the notice as necessitated and applicable by issuing necessary addendum/corrigendum to their LDCE/LDE Notification.
- 3.30 The vacancies calculated and indicated in the advertisement are subject to change.
- 3.31 In case it is detected at any stage of recruitment that the candidates don't fulfill the eligibility norms and/or that they have suppressed/twisted or truncated any material facts, their candidature shall stand cancelled without giving any notice to the candidate. If any of these shortcomings is detected even after appointment, their services shall be liable to be terminated and she/he shall be liable for criminal proceedings.
- 3.32 The character of a person for direct recruitment to the service must be such as to render him suitable in all respect for appointment to the service. Persons dismissed by the Union Government or by a State Government or by a Local Authority or a Government Corporation owned or controlled by the Central Government or State Government will be deemed to be ineligible for the appointment.
- 3.33 No person shall be recruited unless she/he be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of his official duties. Before a candidate recruited directly is finally approved for appointment, he shall be required to produce a medical certificate of physical fitness.
- 3.34 No recommendation either written or oral will be taken into consideration. Any attempt on the part of a candidate to enlist support directly or indirectly for his candidature by other means will disqualify him for appointment.
- 3.35 The decision of the NVS in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, selection and posting of selected candidates will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.

3.36 Following person(s) shall not be eligible:

- a) Who has entered into or contracted a marriage with a person having spouse living or
- b) Who, having a spouse living, has entered into or contracted a marriage with any person.

Provided that the Competent Authority of NVS may if satisfied that such marriage is permissible under the personal law applicable to such person and to the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of these regulations.

#### 4. ELIGIBILITY CONDITIONS:

- 4.1 Eligibility condition of the post of Principal (LCDE) / Vice Principal (LDCE) / Post Graduate Teacher (LDE), Type of Examination, Minimum Qualifying Marks, Syllabus etc. please refer **NVS Notification No. F/2-2/2023-NVS (Estt.I)/6709 dated 15.03.2024** available on NTA website <https://exams.nta.ac.in/NVS-LDCE/> and NVS website [www.navodaya.gov.in](http://www.navodaya.gov.in)

#### 5. LEGAL JURISDICTION:

- 5.1 All disputes pertaining to the conduct of NVS Examinations including results shall fall within the jurisdiction of Delhi / New Delhi only. Further, any legal question arising out of the Examination shall be entertained only when raised within 30 days from the declaration of result. The Director (Administration) of the NTA shall be the official by whose designation the NTA may sue or be sued.

#### 6. EXAMINATION CITIES:

LDCE/LDE	Examination Cities
Principal	<b>Delhi NCR ONLY</b>
Vice Principal / Post Graduate Teacher	<b>Bhopal / Chandigarh / Bengaluru / Jaipur / Lucknow / Patna / Pune / Guwahati / Delhi NCR.</b>

#### 7. VACANCIES:

S. No.	Post	UR	SC	ST	Total	PwBDs			
						OH	VI	HI	Others
1	Principal	39	00	00	39	01	00	00	01
2	Vice Principal	100	23	18	141	02	01	02	01
3	PGT English	60	11	04	75	00	01	01	01
4	PGT Hindi	62	10	07	79	01	01	01	01
5	PGT Maths	34	09	11	54	01	01	00	01
6	PGT Biology	39	13	09	61	01	01	01	00
7	PGT Chemistry	40	14	07	61	00	01	01	01
8	PGT Physics	69	17	11	97	01	01	01	01
9	PGT History	29	08	04	41	01	00	00	01
10	PGT Geography	18	12	08	38	00	01	01	00
11	PGT Physical Education (Male/Female)	19	03	01	23	00	00	00	01
12	PGT MIL Assamese	05	00	00	05	00	00	00	00
13	PGT MIL Manipuri	03	00	00	03	00	00	00	00
14	PGT MIL Bangla	04	00	00	04	01	00	00	00
15	PGT MIL Tamil	01	00	00	01	00	00	00	00
16	PGT MIL Kannada	05	00	00	05	00	01	00	00
17	PGT MIL Urdu	02	00	00	02	00	00	00	00
18	PGT MIL Odiya	02	00	00	02	00	00	00	00